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## Building Justice Teen Engagement Director

Habonim Dror Camp Moshava seeks a Rakazol Tzedek Teen Engagement Director to join our year round camp leadership team! The Rakazol Tzedek will be responsible for coordinating Bonimot Tzedek, our social justice leadership program for Jewish high school students in the DC area. As a key member of a small and dynamic Camp Mosh year round team, the Rakazol Tzedek will also be responsible for leading the Moshava year round programming for the DC and Baltimore areas.

This person should have a desire to grow as part of a progressive community of committed individuals both in the local camp office and community and as part of a national cohort of Bonimot Tzedek program directors. This person is a recent college graduate, has held a leadership position in Habonim Dror North America via a vis an HDNA camp or regional program in the past year and has excellent communication skills with multiple stakeholders in our community including parents, campers, camp staff, the Board of Directors, and the larger Jewish community.

**Employment Status:** full time, exempt

**Time commitment:** 40 hours per week

**Start Date:** August 1, 2019 (start date is negotiable), 1 year position with possibility of a second year.

Essential functions include, but are not limited to the following:

### Program Leadership Responsibilities

- Facilitate Bonimot Tzedek, a local 9-12th grade tochnit focusing on social justice, social action, hadracha, and kvutza.
- Collaborate with Habonim Dror North America cohort of Rakazimot (coordinators) on curriculum development and work with local tzedek tzevet on adjusting the curriculum to the needs of the eizor
- Support and guide eizor leadership in structuring the eizor to be a place of hands-on hadracha training for program participants
- Recruit maapilimot to lead the tochnit
- Communicate expectations for participation and provide a general outline and schedule to tzevet
- Meet regularly to go over programming, progress and evaluation/feedback
- Guide maapilimot in running logistics of the program including communications with parents/kids, events and seminars logistics, etc.
- Provide assistance in communications and logistics
- Lead educational process for Camp Moshava staff during school year to further develop and deepen social justice and leadership knowledge and skills in collaboration with the Assistant Director.

### Program Recruitment Responsibilities

- Work with year round team to create and implement strategies for recruitment and retention of campers with the goal of a full camp and year-round programs
- Maintain strong social media presence for camp and Bonimot Tzedek.
- Communicate with families and high schoolers on program outline, expectations and schedule.
- Organize and run recruiting events with potential high school participants and parents (i.e. visitors day, pre-summer picnic, etc.) for Bonimot Tzedek program.
- Communicate regularly with program participants and their parents regarding program outline, expectations, schedule and progress.

- Create opportunities to generate excitement for the program during summer camp.
- Track program registration and participation.
- Collaborate with National Bonimot Tzedek team to organize Tzedek seminars.
- Create and conduct regular programming evaluation and documentation.

### **Outreach Responsibilities**

- Collaborate with year round staff on creating an educational outreach program and integrating it as part of Tzedek
- Connect with leaders of Day Schools, Religious Schools, JCC's and other community organizations, to offer collaboration on educational programs.
- Maintain continuous follow-up with partner organizations via phone and email calls before and after activities
- Keep a running list of organizations to be approached and their responses.
- Represent Camp Moshava at community wide events and outreach programs with the goal of full enrollment in year round and camp programs.

### **Administration and Reporting Responsibilities**

- Manage the full extent of local operations for the Bonimot Tzedek program, including administrative responsibilities such as stipend tracking, registration, expense reporting.
- Prepare regular grant reports and administer surveys for data collection.
- Participate in regular calls and seminars with HDNA colleagues to share best practices

### **Additional Responsibilities:**

- Continue to learn and grow as a camp professional, social justice activist and Jewish educator by participating in relevant conferences, trainings and other learning opportunities both locally and on a national level.
- This position will be out of the Rockville offices of Habonim Dror Camp Moshava, summer responsibilities at Camp Moshava, will require travel locally on a regular basis and nationally for periodical seminars and will require evening and weekend hours.

### **Qualifications:**

- Recent leadership experience in Habonim Dror North America via an HDNA camp or regional program, preferred.
- College graduate, required.
- Summer camp, youth leadership/educator experience, required.

### **Salary:**

- \$37,000/year

### **Benefits:**

- Health insurance and retirement benefits
- Flex time and generous leave package

Interested parties should email cover letter and resume to [personnel@campmosh.org](mailto:personnel@campmosh.org).